



COUNTY OF SAN DIEGO

EQUITY & RACIAL JUSTICE

SPONSORSHIP REQUEST APPLICATION FY 2023-24

Company Information	
Name	
Type of Agency (501(c)3, Private)	
Address	
Phone	

Check Payee Information (if different from above)	
Check Payee	
Address	
Phone	

Point of Contact for Sponsorship	
Name	
Address	
Phone	
Email	

Event Details	
Event Name	
Event Date	
Event Location	
Tickets/entries for our office:	

Acknowledgements:	
1. Acknowledgment that sponsorship payment will be made via check	
2. Acknowledgment that sponsorship check will be mailed via USPS	
3. Acknowledgment that sponsorship check <i>may</i> arrive after event date	
4. Acknowledgment that not all applications/sponsorship requests will be approved.	
Please check that you understand and accept the above stated acknowledgements.	Yes <input type="checkbox"/>
	No <input type="checkbox"/>
Signature	

**Has Office of Equity & Racial Justice sponsored the event before?
Please Select**

Year(s)	Dollar Amount(s)	Year(s)	Dollar Amount(s)
2022-2023		2021-2022	

What are the event objectives? Please explain how the event will impact your community.

Expected Number of Participants?	
Event Website (if available)?	

Sponsorship Details

Amount Requested? (Not to exceed \$5,000)	
How will the funds be used?	
<div></div>	

What type of paid and/or unpaid advertising will be used to promote the event?
(signage, collateral, tv, radio, social media, website posts, email blasts, etc.)
<div></div>

Before submitting this Sponsorship Application, please be sure to review the directions below and include all items requested. Application must be complete to be reviewed for consideration.

The following items have been included:

- ☐ Completed Sponsorship Application
- ☐ Brochure/flyer
- ☐ Sponsorship Package(s)
- ☐ Any additional documents or information to support the sponsorship request
- ☐ Organizational W9
- ☐ California Resident form 590 or Non-Resident form 587

Submit completed application to:

Email: OERJ@SDCOUNTY.CA.GOV or

Mail at: Office of Equity & Racial Justice, 1600 Pacific Hwy, ste 251, San Diego, CA 92101

DISCLAIMER: The OERJ and the County of San Diego reserves the right to conduct financial auditing for all sponsorship recipients Up to twelve months after event/activity.

Official Use Only
Date Application Received _____
Was Application Complete: Yes | No